

ADR-007: Keep report inputs with the output

Status

Accepted | Owner:

Reporting team | Date: 14 September 2026

Context

A generated PDF is easy to share, but reviewers also need to understand which data and configuration produced it.

Decision

Deliver the report, its structured input snapshot, and a small manifest as one versioned bundle.

text

```
report-bundle/  
report.pdf  
input.json  
manifest.json
```

Alternatives considered

Alternative	Reason not selected
PDF only	Insufficient context for reproducing the report
Live dashboard link only	The underlying data can change after review
Full database export	Unnecessary volume and unrelated information

Consequences

- The input snapshot must contain only the fields used by the report.
- The manifest records the generator version and file hashes.
- Retention rules apply to the whole bundle.

Revisit when

The report contains data that cannot be retained, or the generation volume makes the bundle impractical.