

NORTHWIND / CLIENT SERVICES

14 October 2026

Service owner  
Cedar Workshop

# Your service review appointment

Dear service owner,

Thank you for sharing the feedback from your team. We have arranged a review to agree which improvements to take forward and who will own each action.

## The appointment

Thursday, 22 October 2026, 10:00-11:00 Copenhagen time (CEST). This is an illustrative appointment, not a live booking.

## What to prepare

Please bring two recent request examples, the questions your team could not resolve and any accessibility arrangements we should make for the session.

## What happens next

We will send a short action record within two working days. It will distinguish agreed actions from proposals that still need approval.

To change the appointment, contact your named service coordinator through the usual channel.

Kind regards,  
Maya Ellis  
Client Services